

CITY OF LEWISVILLE LIBRARY BOARD MEETING

REGULAR QUARTERLY MEETING

Wednesday, January 31, 2018 • 7:00 PM

- I. Call to Order – 7:08
- II. Roll Call – Allie Dickson, Vice Chair, Lynne Williamson, Trustee, Janet Walker, Trustee, Judy Rosenberg, Secretary, Elizabeth Bennett, Chair, Merideth McElprang, Director.
- III. Approval of Agenda – Allie moved to approve, Janet seconded
- IV. Approval of Minutes – Lynne moved to approve, Allie seconded
- V. Directors Report
 - a. Library Status
 - i. Final 2017 Numbers: 3879 books barcoded and in the computer.
 - ii. Patron Comments/Concerns – We are just starting the “Winter Book Bingo” adult reading challenge for everyone over the age of 16. Judy will get it into the newspaper and church bulletin.
 - b. Reading Programs Summer Reading – theme is “Libraries Rock.” We will get another big poster to color. Prizes include sunglasses, ducks and the large final prizes will be inflatable musical instruments.
- VI. Old Business
 - a. CHC Grant – STEM kits, children tablets, security tethers, non-fiction books, new computer. February 28th is the deadline to apply for this grant.
- VII. New Business
 - a. Policy Manual Review – Read and reviewed the old policy. Modified library hours to include our new extra hour on Wednesday.
 - b. Patron Behavior Guidelines - Idaho State Library has recommended that we have a policy of what to do with unattended children or adults behaving improperly. Judy moved to adopt the new policy as edited. Lynne seconded. This will be posted in the library.
 - c. Unattended Children and Vulnerable Adults Policy – This policy states that we have the right to contact a parent, legal guarding, custodian or caregiver if there is an unsafe issue with a child or vulnerable adult. Judy moved to adopt this new policy, Allie seconded.
 - d. Legal Reference Policy – This policy states that we have legal information in our library but the librarian will not be able to advise. Allie moved to adopt the new legal and medical reference policy, Judy seconded.
 - e. Medical Reference Policy - This policy states that we have medical information in our library but the librarian will not be able to advise.
- VIII. Adjournment – Allie moved to adjourn at 8:25, Lynne seconded.
- IX. Next Meeting - Apr 25, 2018