

CITY OF LEWISVILLE LIBRARY BOARD MEETING

WEDNESDAY, JULY 16, 2020 • 7:00 PM

MEETING AGENDA

- I. Call to Order – 7:10 P.M.
- II. Roll Call – Elizabeth Bennett, Chair; Lynne Williamson, Trustee, Janet Walker, Trustee; Judy Rosenberg, Secretary; Merideth McElprang, Director.
- III. Approval of Agenda – Lynne approved the budget, Janet seconded
- IV. Approval of Minutes – Janet moved to approve the minutes, Lynne seconded
- V. Directors Report
 - a. Library Status – We now have 6,194 books automated. We are hoping to soon have all the books currently in the library automated.

On the day of Summer Reading registration we took in \$20 from the discarded book sale. From January through June we took in \$34.15. We are donating some of the discarded books and there are still many on a cart to sell inside the library.

We were closed a total of 8 weeks earlier this year because of the COVID-19 situation. We did curbside pickup for the books the patrons wanted. We did 10 the first month and 21 the second. We are not currently charging fines. The patrons are dropping books in a box inside the library or the drop box outside. The books are sitting for 3 days and then Merideth is wiping them all down with disinfectant wipes before they are returned to the shelves. The library is still open 3 hours on Wednesday – 10:00 to 1:00. Everyone is using the hand sanitizer. We are letting in one family at a time or 3-4 individuals. Merideth has suggested to the city clerk that they use their CARES Act to get benches to be put outside for patrons to sit on. The act is used to cover anything used for COVID-19 related needs and “social distancing.”

- b. Summer Reading Update – 40 children and 16 adults signed up for the summer reading program. The adults will do the Bingo and the kids will do the reading program with prizes. Last week on Wednesday, 4 families’ came to our summer reading day. 11d kids and 5 adults attended. Merideth has purchased blankets so the book reading can take place outside. Merideth passed out take home craft kits.
 - c. Budget Update

We have plenty of our budget left to cover expenses that are needed to complete the year.

VI. New Business

- a. Annual Goals Update – The only goal not yet met is the automation of the non-fiction books.

1 Year Goals – Finish labeling non-fiction. Fiction books will be done by the end of August. We have grown the DVD collection and the audio book collection. New shelves are being added in the young adult and the adult fiction books. We still need more room for Junior Fiction. We will complete those things.

4 years Goals – Complete automation for entire inventory. New things coming in are automated before being put on the shelves. Merideth is working on this and Liz comes in as she can and does automation also.

Note: Our goals have had to change some because of COVID-19.

- b. New Board member – We are happy to welcome Jenny Kerr as part of our board. She is taking Allie Dickson's place as Allie and her family has moved from Lewisville. She wasn't able to attend tonight's meeting but she will be sworn in at our next board meeting.

VII. Adjournment (*Action Item*) – Judy moved to adjourn at 8:10; Janet seconded the action.

VIII. Next Meeting - Oct 22, 2020