

# CITY OF LEWISVILLE LIBRARY BOARD MEETING

Wednesday, November 4, 2020 – 7:30 p.m.

- I. Call to Order** – 7:30 p.m.
- II. Roll Call** – Elizabeth Bennett, chair; Janet Walker, Trustee, Lynne Williamson, Trustee; Jenny Kerr, Trustee; Judy Rosenberg, Secretary; Merideth McElprang, Director
- III. Approval of Agenda** – Judy moved to approve agenda; Lynne seconded
- IV. Approval of Minutes** – Lynne moved to approve minutes; Janet seconded
- V. Directors Report**
  - a. Library Status – We have 6368 items in the computer which is 200 more than last quarter. We had income from the ongoing book sale of \$31.50. Our circulation was down because we were closed half of March, all of April and half of May because of Covid. We did curbside pickup but we were not able to count the patrons if they didn't come into the building. Curbside pickup was successful. We are quarantining the books that are being returned for a minimum of 72 hours. The CDs and movies quarantine for 9 days. The City is still investigating adding a library onto the current City Building. They have found that the current library is not compliant with earthquake codes.
  - b. Summer Reading Update – We had one less enrollee than last year. We had 69 total enrolled; 59 were children, 17 were adults. 33 of the children finished and 8 adults did as well. Merideth is working on summer reading for next year but we don't know yet what the summer reading theme is. Possibly an all animal theme "Tales and Tails."
  - c. Budget Update – In Zion's savings we added \$222.98. With the CHC grant, we have purchased a new computer and Merideth will transfer the information to it soon. We ended up with just over \$400 that was rolled over into a gift card to be used for books.
- VI. New Business**
  - a. New Board Member - We are happy to welcome a new board member, Jenny Kerr. She was voted on and sworn in and will be a great addition to our board.
  - b. Internet changes - Direct Communications Fiber internet should be operational by the end of November. Our contract with Century Link ends in February and we will connect to the fiber. The \$600 we spend on internet every year will go back into the budget and we will end E-rate. The fiber internet will be free for us.
  - c. Director Evaluation - An evaluation done for our Director, Merideth, was done by the board. She received the highest marks available and we are happy with her performance. She works diligently on any assignment given her. She has been able to find grants and ways to make our library more efficient. She knows what her patrons want, their interests and offers suggestions. We will be happy to pay for some webinars that she would like to attend. The goals we have assigned to her are to continue with automation and to train the substitutes that come in to take over for her as needed.
- VII. Next meeting** - Will be changed to January 20 so as not to conflict with the school's parent/teacher conference on January 28. We will begin at 7:30.
- VIII. Adjournment** – Janet moved to adjourn at 8:55 p.m. Jenny seconded the motion.