

LEWISVILLE LIBRARY BOARD MEETING

APRIL 21, 2022

- I. **Call to Order** - 7:04 p.m.
- II. **Roll Call** – Elizabeth Bennett, chair, Lynne Williamson, Trustee; Janet Walker, Trustee; Judy Rosenberg, Secretary; Merideth McElprang, Director,
- III. **Approval of Agenda** – Judy motioned to approve agenda, Lynne seconded
- IV. **Approval of Minutes** – Lynne motioned to approve minutes, Janet seconded
- V. **Directors Report**
 - a. Library Status – 7,088 items are in the computer as of today. Book sale brought in \$14.52. Patron numbers and check out has improved. Merideth anticipates that summer reading will bring in more patrons. There is also a new subdivision that was annexed into the city that will add more homes.
 - b. Budget – We are on budget and we have over \$3800 in our Zion’s account.
 - c. Summer Reading – The prizes are here and Merideth will start contacting businesses to donate prizes. Businesses who have donated in the past are: Fizz Bizz, Mrs. Powell’s, Broulim’s, Sno Shack, and Papa Murphy’s. Merideth has created black and white bookmarks that the kids can color themselves.
 - d. New Complaint Form – Merideth has created a complaint form that can be used if anyone has a complaint about the books or movies we have on the shelf. Any other complaint can also be registered with the form. This is a preemptive move to keep the library safe.
- VI. **Old Business**

Book Drop – There is a problem with the sprinklers hitting the book drop, so that will have to be addressed before the book drop is ordered and installed. Janet suggested a drop to be installed through the window to drop the books. Merideth will look for something like that.
- VII. **New Business**

Budget Fiscal 2022-2023 – Power bill is up a little; internet will be hooked up to the new fiber and that cost will be nothing to the library. We are considering OPAC (online catalog.) That would add \$200. That cost could come out of the miscellaneous/book supplies. Total Operating Expenses would still be \$2,000. Wages would remain the same for a total of \$9,000. Book/Supplies category includes summer reading, subscriptions and books. That total would be \$3,500. That makes our total library budget to remain at \$5,500 which is the same as last year. A library summary budget will be presented to the City Council at their July meeting. Janet moved to approve the budget, Lynne seconded.
- VIII. **Adjournment** – Judy moved to adjourn at 8:25, Lynne seconded.
- IX. **Next Meeting** July 21, 2022 at 7:00 p.m.