

# LEWISVILLE LIBRARY BOARD MEETING

APRIL 20, 2023

- I. **Call to Order** - 7:00 p.m.
- II. **Roll Call** – Elizabeth Bennett, chair; Jenny Kerr, Trustee; Judy Rosenberg, Secretary; Janet Walker, Trustee; Lynne Williamson, Trustee; Merideth McElprang, Director,
- III. **Approval of Agenda** – Jenny motioned to approve agenda, Janet seconded
- IV. **Approval of Minutes** – Lynne motioned to approve minutes, Janet seconded
- V. **Directors Report** –

a. Library Status: We have 7,541 items barcoded and in the computer for circulation. There are about a dozen left to go in the adult non-fiction. 103 recently went in. Merideth's daughter, Cyndel did it for her senior project.

b. Summer Reading: The kid's summer reading program begins June 1<sup>st</sup> and there are free summer reading library cards. Prizes are coming in. The theme is "All Together Now." It will run June 3 through July 29. Story times will begin June 14<sup>th</sup> and will be on Wednesdays through July at 10:30. Adult summer bingo will also begin on June 1. Summer hours will be Monday and Saturday from 10-12. Tuesday and Thursday 4-6. On Wednesdays, the library is open an extra hour from 10:00-1:00.

c. 2022-2023 Budget Update: We are on target and we have leftover budget

## VI. **Old Business** –

Book Drop Update: Book drop money is \$800 from our amended budget and is ready to use for the new book drop.

## VII. **New Business** –

a. Covid money. ICfL Facilities Improvement Grant : State library has funds for library capital improvement. These funds are for work, education and health monitoring. (A place to come for telehealth, remote job interviews) We need to submit letter of intent. Plans include must be approved by state legislature. Meeting room can be used. We are eligible to apply for the full cost of a new building. We already have plans that can be a base for a new building to be built onto the front of the existing city building. The city has about \$100,000 leftover funds to add to the building also. Merideth already turned in a letter of intent. We submitted for \$324,000. The city can throw in money. The building has to be completed by August 2026. We have land, plans and a little money of our own. We could start construction this year. Full application is next. Lewisville City Board is aware of this, approves of it and has intent to apply for funds and to pursue this capital improvement project. 7 weeks from Monday the application needs to be turned in. They plan to start disbursing funds in August. This covers building, furniture, equipment.

b. Budget Fiscal 2023-2024: Our budget for several years has been \$5,500. For the new year we need to add \$300 because of increasing costs of operating expenses and an online card catalog to search for books and manage their checkouts. Also, Web OPAC that is \$200. For the phone, the city is going to pay everything over \$50. We're not spending as much for audio books because most of the books are streaming now. We will save approximately \$500 from not spending on audio books. (Internet Archives. Project Guttenburg). We are still considering joining a consortium. To join the consortium is \$900 a year. Merideth is going to create a page with all the free e-books including some audio books. Judy moved to approve the new budget with the \$300 increase. Jenny seconded

VIII. **Adjournment** – Lynne moved to adjourn at 9:03, Judy seconded

IX. **Next Meeting** – July 20, 2023

P.S. We are going to check out a Courtesy Card at the Rigby Library, the Rexburg library and also the new Bonneville County library BCLD. What are the limits and are eBooks and audio books included?